

**SOUTHERN COLORADO DEVELOPMENTAL
DISABILITIES SERVICES, INC.
LAS ANIMAS COUNTY REHABILITATION
CENTER, INC.**

BOARD OF DIRECTORS MEETING

Meeting location: 1205 Congress Drive, Trinidad, CO 81082

March 29, 2022 4:00PM

AVAILABLE VIA ZOOM MEETING

Time: 4:00PM

Join Zoom Meeting

<https://us02web.zoom.us/j/88497794486?pwd=MTUyZ2VCTWgrWDMvLzFxcGVXRUE4UT09>

Meeting ID: 884 9779 4486

Passcode: 090559

One tap mobile

+525568269800,,74844167354#,,1#,101469# Mexico

Dial by your location

+52 556 826 9800 Mexico

Meeting ID: 748 4416 7354

Password: 101469

Find your local number: <https://us04web.zoom.us/j/ftvx92loK>

AGENDA

- I. CALL TO ORDER**
- II. OPEN FORUM / PUBLIC COMMENT**
- III. ADDITIONS AND DELETIONS TO THE AGENDA**
- IV. MINUTES TO THE PREVIOUS MEETING**
- V. TREASURER'S REPORT
Review Financials**

- VI. CORRESPONDENCE**
- VII. COMMITTEE REPORTS**
- VIII. OLD BUSINESS**
- IX. NEW BUSINESS**
- XI. PROGRAM PRESENTATIONS**
 - Programs Director**
 - Case Management**
 - Adult Services**
 - EBD**

ADJOURNMENT

**MINUTES OF BOARD OF DIRECTORS MEETING
LACRC/SCDDS**

DATE: February 22,2022

TIME: 4:00 PM, The meeting was held in Trinidad

PERSONS PRESENT: Board Members: Board President Spencer (zoom), Quintero, Blas (zoom), Blackburn (zoom) along with Business Manager, David Moore, Teri Hansford, and Executive Director Duane Roy.

Absent: Board Members: Al Pando and Dave Shier

NOT EXCUSED:

TOPIC

DISCUSSION

CALL TO ORDER

The meeting was called to order at 4:00 PM by Board President Don Spencer, the meeting was held in Trinidad at 1205 Congress Drive.

**ADDITIONS AND DELETIONS
TO THE AGENDA**

None

Public Comment

None

**MINUTES TO THE PREVIOUS
MEETING**

The minutes to the January 25, 2022 along with a special meeting held February 3, 2022 was reviewed. Following discussion it was M/S/P by Blasi and Quintero.

TREASURER'S REPORT

David Moore, Business Manager reviewed the LACRC/SCDDS finance statements for January 2022 and Year to Date July thru January 2022. Following discussion it was M/S/P Blasi and Quintero to accept the finance statement as presented.

David gave an update on the audit. David indicated that he is still working with the auditor to get the 2017 audit completed.

CORRESPONDENCE

None

COMMITTEE REPORT

None

OLD BUSINESS

1. Board Member Replacement

None

NEW BUSINESS

1. Appointments to the FSSP Council

Bry Aiken, Director of EI and FSSP is recommending the following changes to the FSSP council. Following discussion it was M/S/P by Blasi and Quintero to make the following changes to the council.
Add Ivorye Gutierrez, to the council
Add Nash Gutierrez, to the council
Sarah DeCristino has resigned from the council
Tracey Shancez has resigned from the council
Phylis Maes has resigned from the council

2. CCB Designation Application

Duane informed the board that SCDDS will be applying to be the CCB for Las Animas and Huerfano Counties again. As part of the process the agency will be holding annual public forums on March 23 and 24th. The application and plan are due by April 15, 2022. Duane review the update and comments from the forums at the March board meeting.

3. HUD

Duane gave an update on the occupancy at the Adams and Madison street group homes and indicated the number of individuals living at each of the homes has dropped from 8 residences to 6 per home.

HUD loan on this property matures in March 2024 and LACRC might need to file a request with HUD to lower the occupancy if new residences are not found. This is for information only because if LACRC needs to file to reduce the occupancy board action will be needed.

4. E Jones

Duane requested authorization to have new Corporate Resolutions Forms updated on the funds held with Edward Jones. Following discussion it was M/S/P by Blasi and Quintero to have the board officers sign the forms.

Directors Report

Duane reported that LACRC and SCDDS both filed applications for funding with Las Animas County government and each agency received \$1,000 each. Duane updated the board on proposed legislation that will affect the DD community the biggest being the budget. Duane stated the proposed budget has a 2% COLA effective July 1, 2022.

Adjournment

Motion by Quintero to Adjourn. Meeting adjourned at 4:45 PM

**Las Animas County Rehabilitation
Center**
Income Statement SubType

SCDDS

Income Statement SubType

(Single Period)

For the period of 2/1/2022 through 2/28/2022

(Single Period)

For the period of 2/1/2022 through 2/28/2022

Revenues

Food Stamps	\$3,052
CDOT Grant for Van	\$1,000
Administrative Management	\$42,358
Rental Property Income	\$1,215
Administrative Management	\$697
Misc Income	\$1,806
IHAB TRI	\$22,045
Comm Connect TRI	\$1,195
Supported Employment - IHAB Day TRI	\$595
Transportation - Non Med Day TRI	\$1,278
IHAB WAL	\$17,075
Comm Connect WAL	\$473
Supported Employment TRI	\$12,021
Supported Employment WAL	\$814
Transportation - Comprehensive	\$4,542
SLS MW Direct Srv/PC/Homemaker TRI	\$10,485
SLS MW Direct Srv/PC/Homemaker WAL	\$4,735
CES - Direct Service - Medicaid	\$3,636
SLS-Direct Service-State TRI	\$1,461
SLS-Direct Service-State WAL	\$120
SLS Revenue - Medicaid	\$263
SLS Revenue - State Fund	\$72
EBD Direct Service-Personal Care	\$166,500
Comprehensive - Medicaid	\$195,953
Non-Emergency Medical Transp	\$2,815
Comprehensive R & B	\$24,119
Dental/Vision Care	\$1,405
Client production revenue	\$970

Net Revenues

\$522,701

Program Expenses

Depreciation - IHAB Day TRI	\$365
CES Program Expenses	\$7
Staff Salaries	\$287,048
Client Wages	\$332
Payroll Taxes - FICA	\$21,449
Payroll Taxes - Unemp	\$4,210
Payroll Taxes - WC	\$10,204
Health Ins - Company Portion	\$8,077
Retirement Benefit - Company Portio	\$1,045
Residential Provider	\$13,506
Program Supply	\$864
Office Supply	\$738
Custodial Supplies	\$1,803
Telephone	\$2,022
Postage	\$225
Dues & Publications	\$30
Maintenance - Equipment	\$50
Maintenance - Computers	\$1,997
Mileage Reimbursement	\$127
Food	\$5,676

Revenues

SLS MW Direct Service Revenue	\$14,764
SLS MW IHAB Revenue	\$15,986
CES Direct Service-Medicaid	\$3,636
SLS Revenue - State Fund	\$7,229
Early Intervention Program Revenue	\$11,416
Family Support Program Revenue	\$7,041
Comprehensive - Day Hab	\$34,189
Comprehensive - Residential	\$195,953
Transportation	\$5,382
Dental & Vision Care	\$1,405
Case Management	\$23,857

Net Revenues

Program Expenses

CES EXPENSE	\$3,636
	\$(1,000)
Staff Salaries	\$27,115
Payroll Taxes - FICA	\$2,116
Payroll Taxes - Unemp	\$180
Payroll Taxes - WC	\$63
Payroll Deductions - Health Ins	\$1,975
Payroll Deductions - 401(k)	\$357
Program Supply	\$168
Office Supply	\$31
Telephone	\$824
Postage	\$285
Advertising & PR	\$113
License & Fees	\$148
Office Equipment Lease	\$54
Management Service	\$2,917
General Insurance	\$155
Utilities	\$418
In-Kind Rent	\$600
Building Maintenance	\$35

Recreation	\$187
License & Fees	\$352
Payroll Processing Expense	\$3,338
Office Equipment Lease	\$656
Management Service	\$38,494
General Insurance	\$6,855
Unemployment Services Expense	\$197
Depreciation	\$8,474
Utilities	\$4,771
Cable TV & Internet Service	\$332
Building Maintenance	\$1,472
Gas & Oil - Auto	\$2,294
Vehicle Repair & Maintenance	\$2,540
Client Transportation	\$807
Medical Supply	\$224
Assistive Tech/Home Mod	\$2,929
Vision Care	\$1,655
Pharmacy	\$764
Tenant Rent Contributions	\$6,341
Personal Needs	\$3,959

Family Reimbursement-FSSP	\$4,828
Therapy	\$1,690
SLS EXPENSE: MEDICAID	\$27,010
SLS EXPENSE: STATE	\$7,229
Comprehensive	\$240,668

Total Program Expenses \$446,416

Total Program Expenses \$321,615

General & Administrative Expenses

General & Administrative Expenses

Staff Salaries	\$33,157
Payroll Taxes - FICA	\$2,394
Payroll Taxes - Unemp	\$368
Unallocated W/C Expense	\$200
Health Ins - Company Portion	\$1,963
Retirement Bene - Company Portion	\$681
Program Supply	\$15
Office Supplies	\$173
Custodial Supplies	\$36
Telephone	\$296
Postage	\$27
Maintenance - Computers	\$123
Advertising & PR	\$332
Staff Development	\$199
Mileage Reimbursement	\$84
Travel Allowance	\$250
Food	\$24
License & Fees	\$25
Legal-Admin	\$300
Office Equipment Lease	\$64
General Insurance	\$1,937
Audit & Accounting	\$1,000
Depreciation	\$1,694
Utilities	\$1,002
Cable TV & Internet Service	\$17
Building Maintenance	\$216
Vehicle Repair & Maintenance	\$95

Program Supply	\$143
License & Fees	\$210
Payroll Processing Expense	\$397
Audit & Accounting	\$737

Total General & Administrative \$46,672

Total General & Administrative \$1,487

Total Expenses \$493,088

Total Expenses \$323,102

Net Income (Loss) \$29,613

Net Income (Loss) \$(2,245)

COMBINED INCOME (LOSS) \$27,368